

Research Dissemination Plan Template

The Research Dissemination Plan template is an essential document for all Dust Diseases Board (DDB) grants administered by icare Dust Diseases Care (DDC), required at the initial stage of the application process and to be submitted alongside it. This template is designed to guide you through the process of effectively planning and articulating how you intend to share the knowledge and outcomes of your project funded by the Dust Diseases Board (DDB). Structured to assist you in identifying your dissemination goals, target audiences, strategies, and the anticipated impact of your research within the wider community and among stakeholders, our aim is to support you in maximising the reach and influence of your work. We encourage you to consider a broad spectrum of dissemination avenues, from academic publications and conferences to public engagement and digital platforms, tailoring your approach to best suit the needs of your project and its potential beneficiaries.

For guidance on your research dissemination plan, please consult the [Project Planning and Scheduling Manual](#). Additionally, we encourage you to attend our informative webinar, [How to Draft a Successful Grant Application](#), for further insights. Below, we've also prepared an example to assist you in completing your dissemination plan template effectively.

Please ensure that this Research Dissemination Plan template is **completed in full and attached to your grant application form**. All sections of this template are **mandatory**.

Part A: Project Information

DDB Funding Streams

Which of the following DDB grant program are you applying for? (Please check the appropriate box)

Research Stream

☐ Discovery & Innovation Grants ☐ Research Translation Grants ☐ Dust Diseases Prevention Grants

DDB Early Career Researcher Awards

☐ Post-Doctoral Fellowship

Dust Diseases Clinical (DDC) Researcher Awards

☐ Clinical Fellowship

Date submitted

Project Title

Administering Organisation/Institution/Support Organisation

Name of the lead Chief Investigator, Fellowship Candidate

Part B: Proposed Research Dissemination Plan

Below, we have prepared a hypothetical example of the Proposed Research Dissemination Plan.

Example

1. Dissemination Goals

The primary goal of disseminating the findings from this project is to enhance understanding and awareness of the latest interventions in the management of dust diseases, particularly among workers in high-risk industries. By sharing knowledge, best practices, and innovative approaches, we aim to contribute to the reduction of dust disease incidence. This goal aligns with the research objectives of improving workplace safety and health outcomes, and meets the interests of stakeholders including healthcare providers, industry regulators and affected workers.

2. Anticipated Outcomes

The expected outcomes of the research include a comprehensive analysis of current dust control measures, the development of innovative protective strategies, and evidence-based recommendations for policy and practice. These outcomes will provide valuable insights into effective dust disease prevention and management, contributing to improved health and safety standards in affected industries.

3. Target Audiences

Primary Audience: Industry professionals and safety regulators in sectors such as construction, mining, and manufacturing, due to their direct involvement with and impact on workers' health and safety.

Secondary Audiences: Healthcare providers specialising in occupational health, academic researchers in occupational and environmental health fields, and advocacy groups focused on worker safety.

4. Dissemination Strategies

Academic and Professional Networks: Findings will be submitted to leading peer-reviewed journals in occupational health and presented at relevant conferences and workshops. Engagement with professional associations will also be prioritised to reach industry professionals directly.

Public Engagement and Policy Impact: We plan to host public lectures and community forums in collaboration with worker unions and safety advocacy groups. Policy briefs will be developed to inform and influence policy makers on effective dust disease prevention strategies.

Digital and Social Media Platforms: A dedicated project website will be launched, alongside a series of blog posts that break down complex research findings into accessible information. Social media channels will be utilised to engage with a broader audience, and webinars will be hosted to discuss findings and recommendations with international experts.

5. Timeline for Dissemination Activities

Initial Phase: Project announcement and website launch scheduled for [Month, Year].

Mid-Project: Progress updates and interim report dissemination planned for [Month, Year].

Final Phase: Final report publication, conference presentations and policy brief distribution targeted for [Month, Year].

6. Evaluation Plan

Qualitative Feedback: Surveys and feedback forms will be distributed among stakeholders after each major dissemination activity to gather insights on the effectiveness and impact of the information shared.

Quantitative Metrics: Website analytics will be monitored for visitor counts and engagement rates. Attendance at events and citation counts of published research articles will also be tracked.

7. Ethical and Accessibility Considerations

Accessibility Features: All dissemination materials will be produced in plain language and made available in accessible formats to ensure inclusivity.

Ethical Safeguards: Strict adherence to data privacy laws will be maintained, with all shared information being de-identified and consent obtained for any case studies or personal stories used in the dissemination process.

Please complete your Proposed Research Dissemination Plan by **referring to the example mentioned above**. All sections of this template are **mandatory**.

1. Dissemination Goals

Briefly describe the overarching goals of disseminating the work and information related to this project. Explain how these goals align with the objectives of the research and the interests of potential stakeholders.

2. Anticipated Outcomes

List the expected outcomes of the research project. While specific findings are not yet available, outline the types of knowledge, insights or contributions the project aims to produce.

3. Target Audiences

Identify the primary and secondary audiences who would benefit from or be interested in the research process and its anticipated outcomes.

Primary Audience: Detail who they are and why they are relevant

Secondary Audiences: List other groups and their potential interest in the project

4. Dissemination Strategies

Detail the methods and channels planned for disseminating information about the research project and its progress, tailored to the target audiences.

Academic and Professional Networks:

Peer-reviewed journals, conferences, workshops, professional associations.

Public Engagement and Policy Impact:

Public lectures, policy briefs, community forums, engagement with policymakers.

Digital and Social Media Platforms:

Project website, blogs, social media channels, webinars, podcasts.

5. Timeline for Dissemination Activities

Provide a timeline that outlines when and how dissemination activities will be implemented throughout the project lifecycle.

Initial Phase: Activities at the start of the project, e.g., project announcement, website launch

Mid-Project: Ongoing activities, e.g., progress updates, interim reports

Final Phase: Concluding activities, e.g., final report, conference presentations, policy briefs

6. Evaluation Plan

Describe how you will assess the effectiveness of the dissemination activities, including metrics or feedback mechanisms.

Qualitative Feedback: From stakeholders, audience surveys

Quantitative Metrics: Website analytics, attendance at events, publication citations

7. Ethical and Accessibility Considerations

Ensure that dissemination plans are ethically sound and accessible to a wide audience, including non-specialists and those with disabilities.

Accessibility Features: Language simplicity, accessible formats

Ethical Safeguards: Data privacy, consent for sharing information

Additional Comments (maximum 250 words)

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