icare™ | Dust Diseases Care

Dust Diseases Board (DDB) Researcher Development Stream Awards Program Post-Doctoral Fellowships Application Form FY25

Disclaimer

The information in this form and its attachments is used to advise the DDB on funding allocation, perform due diligence, and support post-award reporting. This information will be shared with third parties for assessment and may be shared with other NSW Government Departments or Agencies. The submission of your application does not guarantee funding. The costs for producing the application are borne by the applicant. Applicants should read the *DDB Researcher Development Stream Awards Program Guidelines FY25* to be fully informed of requirements.

Freedom of Information

Information provided in this application and related documents is treated confidentially. However, Dust Diseases Care (DDC) is subject to the *Government Information (Public Access) Act 2009*. As a result, the details contained in this application and other pertinent information may be disclosed if requested under the Act.

Application Instructions

Before completing the application, please read the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **Answer each question** in this form, typing your responses below each question, where relevant.

> **Important:** When completing this application, please consult **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. This **Appendix** provides detailed instructions on how to complete, format and submit your application.

Additionally, **complete and attach all required documentation and the prescribed templates** as specified in this form. Please note that word limits are strictly enforced; any information exceeding the word limit will not be considered. You are required to **adhere to all formatting and submission requirements**.

To include an attachment to this PDF document, go to: Tools > Edit PDF > More > Attach File

Follow instructions on the Adobe website.

Candidate Eligibility and Research Information

Career Development Stage

DDB Post-Doctoral Fellowships aim to support **early** to **mid-career** development. Please indicate the stage of your career development by selecting the option that **best describes your current status**:

☐ **Early Career:** I have been awarded my PhD (or equivalent qualification) within the last 10 years.

☐ **Mid-Career:** I am 10 to 15 years post-PhD (or equivalent qualification) completion.

Qualification for Eligibility

Please indicate the qualification you are proposing to meet the eligibility criteria by selecting the appropriate box. I:

☐ Have been awarded a PhD

☐ Hold a higher research degree

☐ Hold a Master's degree with a proven track record in a relevant field such as, **but not limited to**, thoracic oncology, respiratory health, public health, nursing, psychology, or radiology

☐ Have a professional qualification equivalent to a PhD

☐ Have professional experience and skills with a proven track record in a relevant field such as, **but not limited to**, thoracic oncology, respiratory health, public health, nursing, psychology, or radiology

Professional Experience and Skills

If you have selected 'professional experience and skills' **as your qualification for eligibility**, you need to demonstrate a **minimum of 5 years of full-time** (or equivalent part-time) professional experience and skills that directly contribute to the fellowship's goals.

Please indicate the field where **most of your professional experience** comes from by selecting the appropriate box(es):

- [ ] Thoracic oncology
- [ ] Respiratory health
- [ ] Public health
- [ ] Nursing
- [ ] Psychology
- [ ] Radiology
- [ ] Other, please specify

[   ]

In a separate one PDF document, please **attach** the supporting documents outlined in

> **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*.

Duration of Professional Experience

If you have selected 'professional experience and skills' as your qualification for eligibility, please indicate the **total duration of your professional experience** in the relevant field(s) in years and months for both full-time and part-time roles.

Full-Time Experience:

Total years

[   ]

Total months

[   ]

Part-Time Equivalent Experience:

Total years

[   ]

Total months

[   ]

Previous Post-Doctoral Fellowship History

Have you previously received a DDB Post-Doctoral Fellowship?

- [ ] Yes
- [ ] No

If yes, you are not eligible to apply for another DDB Post-Doctoral Fellowship if you have previously received one.

Career Interruption

Have you experienced a significant interruption that has impacted your research opportunities?

- [ ] Yes
- [ ] No

If yes, please specify the **total period** of these interruptions (in years and months).

Years

[   ]

Months

[   ]

In a **separate PDF document** please provide **a summary** of your career interruptions.

> Ensure your summary **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the DDB Researcher Development Stream Awards Program Guidelines FY25.

Candidate Category

DDB's Post-Doctoral Fellowships are designed to support the following categories of applicants. Please indicate the category that **best describes your current role** by selecting the appropriate box:

☐ Research Scientists

☐ Occupational Hygienists

☐ Working in Occupational Health, please specify your area/field:

[   ]

☐ Other, please specify your area/field:

[   ]

Relevant Work Experience for Occupational Hygienists or Those Working in Occupational Health

Candidates must demonstrate a minimum of **2 years of full-time** (or equivalent part-time) relevant work experience in a field such as, **but not limited to**, thoracic oncology, respiratory health, public health, nursing, psychology, or radiology. This is an **eligibility requirement**.

Please specify your relevant work experience, including:

Full-Time Experience:

Total years
[   ]

Total months
[   ]

Part-Time Equivalent Experience:

Total years
[   ]

Total months
[   ]

Research Area

The DDB Post-Doctoral Fellowships aim to enhance capacities in key fields related to dust diseases, such as those mentioned below but not limited to. Please indicate **the area your proposed research falls under** by selecting the appropriate box(es):

☐ Thoracic oncology

☐ Respiratory health

☐ Public health

☐ Nursing

☐ Psychology

☐ Radiology

☐ Other, please specify

[   ]

Type of Activity (ToA)

How closely does your application match the following type of research activity?

In collaboration with your Research Office, please allocate a percentage to each type of research activity that your project corresponds to. You can split the research across various types, yet the sum must add up to 100%. For more information on the ToA, refer to Australian and New Zealand Standard Research Classification (ANZSRC).

Pure basic research: [   ] %

Strategic basic research: [   ] %

Applied research: [   ] %

Experimental Development: [   ] %

Total [   ] %

Field of Research (FoR-2020)

In collaboration with your Research Office, please identify up to **three relevant 6-digit classification codes** for your application. Make sure the combined percentages for all selected codes add up to 100%. For more information on the FoR, refer to Australian and New Zealand Standard Research Classification (ANZSRC).

Code [   ]   Percentage [   ] %

Code [   ]   Percentage [   ] %

Code [   ]   Percentage [   ] %

Total   [   ] %

Socio-Economic Objective (SEO-2020)

In collaboration with your Research Office, please identify **up to three relevant 6-digit classification codes** for your application. Make sure the combined percentages for all selected codes add up to 100%. For more information on the SEO, refer to Australian and New Zealand Standard Research Classification (ANZSRC).

Code [   ]   Percentage [   ] %

Code [   ]   Percentage [   ] %

Code [   ]   Percentage [   ] %

Total   [   ] %

Stage of Dust Disease

Please indicate the **stage of the dust disease** that your project targets **by selecting the appropriate box(es)**:

- [ ] Risk Identification
- [ ] Prevention
- [ ] Diagnosis
- [ ] Treatment
- [ ] Quality of Life / End of Life

Type of Research

Please indicate the **type of research** that your project targets **by selecting the appropriate box(es)**:

- [ ] Descriptive
- [ ] Epidemiology
- [ ] Basic
- [ ] Intervention
- [ ] Clinical Trial
- [ ] Care
- [ ] Translation

Part A – Administrative Overview

A1. Application Title

Please provide a clear and concise title for your project **(maximum 10 words)**.

[   ]

A2. Candidate Summary

Citizenship and Residency

At the time of acceptance and for the duration of the grant, the Post-Doctoral Fellowship Candidate must be an Australian citizen or a permanent resident of Australia.

Are you an Australian citizen or a permanent resident of Australia?

[ ] Yes

[ ] No

If no, are not eligible to apply.

If yes, please provide the following details:

Title   First Name

[ ] [   ]

Middle Name   Family Name

[   ]   [   ]

Relevant Qualification: Please specify the qualification that is **most pertinent** to this application.

[   ]

Email Address

[   ]

In a separate PDF document, please **attach a copy of your recent CV**. The CV should emphasise qualifications, experiences, and accomplishments pertinent to the project (**maximum four A4 pages**, and include only publications from the **past five years**).

Location Requirement

To be eligible for this fellowship, you must be based in Australia for at least 80% of the funding period.

Will you be based in Australia for at least 80% of the funding period?

[ ] Yes

[ ] No

PhD Award Date

Please provide the date of your PhD (or equivalent qualification) award.

Note: If you have been awarded multiple PhDs, the earliest awarded PhD must align with the career stage you are applying under:

- **Early Career:** The earliest PhD must fall within the last 10 years post-PhD.
- **Mid-Career:** The earliest PhD must fall within 10 to 15 years post-PhD.

Date of PhD Award:

A3. Candidate's Relevant Experience

Please describe your experience relevant to undertaking the proposed project. Specifically, detail how your past experiences and expertise will contribute to the successful delivery of the key milestones.

Ensure your statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum 400 words)**

A4. Name of the Administering Organisation/Institution

The university, research organisation, or institute that will sign the Funding Agreement and assume responsibility for managing the grant funds.

Organisation/Institution Name:

Email Address:

A5. Name of the Research Institution

The institution where the research or project will be conducted. The Administering Organisation/Institution and Research Institution may be the same entity.

Institution Name:

Email Address:

A6. Support from the Administering Organisation/Institution

In a separate PDF document, please **attach a statement of support** from the Administering Organisation/Institution, signed by the Deputy/Pro Vice-Chancellor (Research) or their delegate/equivalent, detailing how the Administering Organisation/Institution will support the Candidate.

Ensure the statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum two A4 pages)**.

A7. Collaboration

The DDB Researcher Development Stream Awards Program promotes cross-disciplinary and cross-organisational collaboration to leverage diverse expertise and broaden the **impact** of dust diseases research. Will you collaborate with other organisations to undertake the project? **If so**, please provide full details.

> Ensure your statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum 250 words)**.

A8. Application Overview

Please provide an overview of your application, emphasising project's aims, importance, anticipated outcomes and benefits.

Ensure your overview **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum 150 words)**

Part B – Evidence of Research Opportunities and Achievements

B1. Key Career Achievements

List **up to five** significant career achievements, providing a brief contextual statement for each, where applicable.

> Ensure your **list adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum 20 words per achievement)**.

No.	Career Achievement	Contextual Statement (max 20 words)
1		
2		
3		
4		
5		

B2. Impact on the Field and Contributions.

Please describe the impact and contributions of your research on the field of dust diseases, focusing on how your work has advanced knowledge, influenced research practices, or contributed to policy development, particularly in areas most pertinent to this application.

In a separate PDF document, please **attach** an account of your **research impact** and **contributions**. Ensure this information **is not duplicated** elsewhere in the application.

> Ensure your **account adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum one A4 page)**.

B3. For Mid-Career Candidates: How many PhD, Master's, and Honours students has the Candidate successfully supervised to degree completion?

List the **total number of students** you have successfully **supervised to completion** as the principal supervisor for each category:

PhD completions:

Master's completions:

Honours completions:

B4. Context of Research Outputs

This section consists of two parts:

1. **Research Context:** Offer clear information explaining the relative significance of various research outputs and expectations within your discipline(s).

> Ensure your reply **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25* **(maximum 200 words)**.

2. **Summary of Top Career Research Outputs:** Provide concise information about the impact of the Candidate's **ten most significant research outputs** (as listed in **section B5**).

> Ensure your reply **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25* **(20 words per output, maximum 200 words)**.

B5. Top 10 Career Research Outputs

List up to **10 of the Candidate's top research outputs**, highlighting those most pertinent to this application. Categorise them under the following headings: **Authored Books**, **Edited Books**, **Book Chapters**, **Refereed Journal Articles**, **Fully Refereed Conference Proceedings**, and **Additional Research Outputs** (including non-traditional outputs and preprints or similar resources). **Do not** include theses in this list.

Rank	Category	Title of Research Output	Relevant (✓)
1			☐ Yes ☐ No
2			☐ Yes ☐ No
3			☐ Yes ☐ No
4			☐ Yes ☐ No
5			☐ Yes ☐ No
6			☐ Yes ☐ No
7			☐ Yes ☐ No
8			☐ Yes ☐ No
9			☐ Yes ☐ No
10			☐ Yes ☐ No

Part C – Candidate's Referees and Nominated Primary Supervisor

C1. Professional Referee (First Referee)

The Professional Referee (First Referee) and the Project Referee (Second Referee) **cannot** be the same person.

Please provide the details of your Professional Referee. This should be someone who can speak to your overall professional conduct, skills, and experience.

Title

First Name

Middle Name

Family Name

Position Title:

Institutional Affiliation:

Qualifications: List the relevant degrees, certifications, and professional qualifications, starting with the highest degree and including professional certifications in reverse chronological order.

Email Address:

Professional Referee's Statement:

In a separate PDF document, please **attach** a statement from your Professional Referee supporting your application.

Ensure the statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum one A4 page)**.

C2. Project Referee (Second Referee)

The Professional Referee (First Referee) and the Project Referee (Second Referee) **cannot** be the same person.

Please provide the details of your Project Referee. This should be someone who can specifically speak to your project, including its objectives, methodology, and your role in it.

Title

First Name

Middle Name

Family Name

Position Title:

Institutional Affiliation:

Qualifications: List the relevant degrees, certifications, and professional qualifications, starting with the highest degree and including professional certifications in reverse chronological order.

Email Address:

Project Referee's Statement:

In a separate PDF document, please **attach** a statement from your Project Referee supporting your application.

Ensure the statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum one A4 page)**.

C3. Nominated Primary Supervisor

Please provide the details of your Nominated Primary Supervisor. This should be someone who will oversee your research project. The Nominated Primary Supervisor should have relevant expertise in your research area and be committed to providing guidance and support throughout the duration of the project.

Title

First Name

Middle Name

Family Name

Position Title:

Institutional Affiliation:

Qualifications: List the relevant degrees, certifications, and professional qualifications, starting with the highest degree and including professional certifications in reverse chronological order.

Email Address:

In a separate PDF document, please **attach a current CV** for the Nominated Primary Supervisor. **The CV** should emphasise qualifications, experiences, and accomplishments pertinent to the project. **(maximum two A4 pages**, and include only publications from the **past five years**).

In a separate PDF document, please **attach** a statement from your Nominated Primary Supervisor supporting your application.

Ensure the statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum one A4 page)**

C4. Nominated Primary Supervisor Capability Statement

Please provide a capability statement from the Nominated Primary Supervisor. Include how they will support the Candidate, detailing their relevant qualifications and experience. Additionally, outline their supervisory capabilities, emphasising their expertise in the Candidate's research area and their ability to guide the Candidate towards achieving the project's goals.

Ensure the statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum 400 words)**

Part D – Project Description

D1. Proposed Start Date

The proposed start date should fall between **1 July 2025** and **31 December 2025**. When selecting a date, please take into account factors such as obtaining ethics approval, accessing laboratory facilities, and setting up equipment.

D2. Duration

What is the anticipated duration for the completion of the project? This timeframe will be fixed in the Funding Agreement and is not readily adjustable. Please note that the **maximum project duration is 3 years**.

D3. Detailed Project Description

In a separate PDF document, please describe your proposed research project, including its research objectives, innovation, methodology, alignment with DDB's strategic goals, and expected impact and translation.

> Ensure your description **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum six A4 pages, including references)**.

D4. External Research Funding

Do you have any research funding from non-DDB sources?

☐ Yes

☐ No

If yes, in a separate PDF document, please **complete** and **attach** the details of research funding from **non-DDB sources**, both within Australia and abroad, list all projects, applications, awards, and fellowships awarded or requested from non-DDB sources for the years 2024 to 2030 inclusive.

> Refer to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25* for detailed **instructions** and the formatting **template**.

D5. Ongoing DDB-Funded Projects

Do you have any ongoing DDB-funded projects?

☐ Yes

☐ No

If yes, in a separate PDF, please **complete** and **attach** the details of any active DDB-funded projects that have not yet received a Final Project Report and Final Financial Acquittal approval, and have not been officially closed by the DDC.

> Refer to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25* for detailed **instructions** and the formatting **template**.

D6. Professional Development and Career Progression

The aim of the DDB Post-Doctoral Fellowships is to enhance capacities in key fields related to dust diseases, such as thoracic oncology, but not limited to, respiratory health, public health, nursing, psychology, and radiology. Please describe how your project will provide you with opportunities to develop and further your skills and capabilities. How will this assist you in progressing your career in fields relevant to dust diseases?

> Ensure your statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum 300 words)**.

D7. Interdisciplinary Research

Projects should introduce innovative research methods and demonstrate the Candidate's ability to integrate knowledge from various academic disciplines relevant to dust diseases. Does your application involve interdisciplinary research?

☐ Yes

☐ No

If yes, please describe the nature of the interdisciplinary research.

> Ensure your reply **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum 250 words)**.

Part E – Risk and Ethics

E1. Risk Management Plan

Please outline a comprehensive strategy for managing potential risks associated with your project by **completing** and **attaching the** Risk Management Plan Template. Ensure you **follow** the detailed **instructions** and **examples** provided within the template.

> Additionally, **adhere** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25* when completing this section.

E2. Ethical Issues

Does your project involve any ethical risks or ethical considerations? **If yes**, please describe these concerns and outline the measures you intend to implement to mitigate them. In addition, please provide the name of the Ethics Committee you will apply to for approval.

> Ensure your statement **adheres** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*. **(maximum 250 words)**.

Part F – Dissemination

F1. Dissemination Plan

How will the project's findings be communicated or distributed? Please **complete** and **attach** the <u>Research Dissemination Plan Template</u>, ensuring you follow the detailed **instructions** and **examples** included in the template.

> Additionally, **adhere** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25* when completing this section.

Part G – Staging

G1. Project Staging

All DDB grants managed by DDC are structured in stages, with payments issued after the successful completion of each stage. Please **complete** and **attach** the Project Staging Template, following the detailed **instructions** and **examples** provided within the template.

> Ensure to **adhere** to **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25* when completing this section.

Part H – Compliance and Declaration

Before completing this section, please ensure you follow the instructions outlined in **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*.

H1. Declaration by Applicant

I hereby confirm that:

- I have read and complied with the *DDB Researcher Development Stream Awards Program Guidelines FY25*.

- The details in this application are true and complete.

- I meet the eligibility requirements specified in the *DDB Researcher Development Stream Awards Program Guidelines FY25*.

- I meet the relevant work experience criteria for Occupational Hygienists or those working in Occupational Health. Specifically, I have a minimum of 2 years of full-time (or equivalent part-time) experience in this field.

- The proposed project will provide me with significant opportunities to develop and further my skills and capabilities. I am committed to leveraging this opportunity to progress my career in fields relevant to dust diseases, including, but not limited to, thoracic oncology, respiratory health, public health, nursing, psychology, or radiology.

- I have secured relevant supervision for the term of the fellowship.

- I have obtained the support of the Administering Organisation/Institution.

- I am responsible for the creation and intellectual content of this application, ensuring all references and contributions are properly acknowledged.

- I have followed the *DDB Researcher Development Stream Awards Program Guidelines FY25* and Submission Protocol.

- If successful, I will adhere to the DDC Grant Funding Agreement.

- All legal requirements will be satisfied before starting the research.

- I have disclosed any significant personal and financial interests or conflicts of interest to the relevant Administering Organisation/Institution and will update them of any changes post-application submission.

- I will inform the Administering Organisation/Institution of any changes in my circumstances that may impact my eligibility or ability to undertake the project after submitting this application.

- The information in this form and attachments is collected for funding recommendations and post-award reporting. This information may be shared with external assessors and disclosed to other NSW Government Departments or Agencies as allowed by law.

☐ I consent

Title

Full Name

Signature

Date

H2. Submission Details

Please provide the contact information for the primary Administrative Organisation/Institution contact.

I certify that I have read, understood, and complied with the *DDB Researcher Development Stream Awards Program Guidelines FY25*.

Confirm that you have reviewed all entries for compliance and accuracy before submission and that you understand the method and requirements for submission.

Title | Full Name

Position Title in Organisation

Email Address

☐ All details reviewed and confirmed

H3. Declaration by the Deputy/Pro Vice-Chancellor (Research) or their delegate or equivalent in the Administering Organisation/Institution

> Before completing this section, please ensure you follow the instructions outlined in **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25*.

I affirm that:

- I have read and complied with the *DDB Researcher Development Stream Awards Program Guidelines FY25*.

- All necessary checks confirm that applicant meets eligibility criteria.

- The Candidate's higher research degree, which is not a PhD, meets the Level 10 criteria of the *Australian Qualifications Framework, Second Edition*, where applicable.

- The Administering Organisation/Institution has checked and verified that the Candidate's professional qualification is equivalent to a PhD, and I endorse this equivalency, where applicable.

- The Administering Organisation/Institution has checked and verified any interruptions to Candidate's research, and I certify that these interruptions have been accurately and appropriately documented, where applicable.

- I will notify the DDC of any updates to applicant post-submission.

- The application details and associated documents are true and complete, to the best of my knowledge.

- All required documentation and the prescribed templates have been attached as instructed.

- Applicant is responsible for the creation and intellectual content of this application, with proper citations and acknowledgments.

- The Administering Organisation/Institution supports and endorses the research project outlined in this application.

- The Administering Organisation/Institution will ensure that the Candidate receives the necessary support and supervision throughout the term of the fellowship to successfully conduct the research project.

- The Administering Organisation/Institution will provide the necessary resources, facilities, and infrastructure to support the research project throughout the duration of the fellowship.

- To the best of my knowledge, the proposed project will offer the Candidate valuable opportunities to enhance their skills and capabilities, supporting their career development in fields related to dust diseases.

- Necessary consents have been obtained for third-party reviews for assessment purposes.

- Permissions have been secured for the DDC to manage the details provided in this application.

- Relevant parties have been informed that information from this application may be shared with other NSW Government Departments or Agencies for advisory purposes.

- All personal and financial interests and conflicts of interest have been disclosed to the Administering Organisation/Institution. If awarded, conflicts will be managed according to the *icare Conflict of Interest Policy*, and related guidelines.

- If awarded, I commit to executing the project as proposed and in accordance with the *DDB Researcher Development Stream Awards Program Guidelines FY25* and the DDC Grant Funding Agreement.

- Allocated funds will be used exclusively for the purposes outlined in the grant.

- The project will not commence until an appropriate ethics plan, if required, is in place.

- Potential project risks have been considered, and a risk management plan will be implemented before project initiation, if funded.

- Applicant and referees whose personal information is included in this application are aware of the Privacy and Confidentiality terms in the *DDB Researcher Development Stream Awards Program Guidelines FY25*.

Title

Full Name

Position Title in Organisation

Signature

Date

Application Checklist for Required Documents and Templates

Before submitting your application, please ensure that you have **completed** and **attached** all the required **documents** and **templates** listed below.

To include an attachment to this PDF document, go to:

Tools > Edit PDF > More > Attach File Follow instructions on the <u>Adobe website</u>.

☐ **Supporting Documents for Professional Experience and Skills (if applicable)**
In a separate one PDF document, please attach the supporting documents outlined in

> **Appendix 2** Post-Doctoral Fellowships Application Submission Protocol in the *DDB Researcher Development Stream Awards Program Guidelines FY25.*

☐ **Summary of Career Interruptions (if applicable)**
In a separate PDF document, please **attach** a summary of any significant career interruptions.

☐ **A2. Candidate's Curriculum Vitae (CV)**
In a separate PDF document, please **attach** a recent CV, emphasising qualifications, experiences, and accomplishments pertinent to the project **(maximum four A4 pages,** and include only publications from the **past five years**).

☐ **A6. Statement of Support from the Administering Organisation/Institution**
In a separate PDF document, please **attach** a statement of support signed by the Deputy/Pro Vice-Chancellor (Research) or their delegate/equivalent **(maximum two A4 pages)**.

☐ **B2. Account of Candidate's Research Impact and Contributions**
In a separate PDF document, please **attach** a document outlining the Candidate's research impact and contributions **(maximum one A4 page)**.

☐ **C1. Professional Referee's Statement**
In a separate PDF document, please **attach** a statement from your Professional Referee supporting your application **(maximum one A4 page)**.

☐ **C2. Project Referee's Statement**
In a separate PDF document, please **attach** a statement from your Project Referee supporting your application **(maximum one A4 page)**.

☐ **C3. Nominated Primary Supervisor's CV**
In a separate PDF document, please **attach** a current CV for the Nominated Primary Supervisor, emphasising qualifications, experiences, and accomplishments pertinent to the project **(maximum two A4 pages**, and include only publications from the **past five years**).

☐ **C3. Nominated Primary Supervisor's Statement**
In a separate PDF document, please **attach** a statement from your Nominated Primary Supervisor supporting your application **(maximum one A4 page)**.

☐ **D3. Detailed Project Description**
In a separate PDF document, please **attach** a document describing the proposed research project, including its research objectives, innovation, methodology, alignment with DDB's strategic goals, and expected impact and translation. **(maximum six A4 pages, including references)**.

D4. Details of External Research Funding (if applicable)
In a separate PDF document, please **attach** a document detailing any research funding from non-DDB sources, listing all projects, applications, awards, and fellowships for the years 2024 to 2030.

D5. Details of Ongoing DDB-Funded Projects (if applicable)
In a separate PDF document, please **attach** a document detailing any active DDB-funded projects that have not yet been officially closed.

E1. Risk Management Plan
Complete and attach the Risk Management Plan Template as instructed.

F1. Research Dissemination Plan
Complete and attach the Research Dissemination Plan Template as instructed.

G1. Project Staging Template
Complete and attach the Project Staging Template as instructed.