## icare Insurance for NSW

## **Workers Compensation Declaration - Employee Types**

## **Occupation Dictionary**

Classification of employee roles is self-assessed and should be chosen to meet the circumstances of the individual agency. The below list is not exhaustive and is provided for guidance only.

Employee Type	Occupation Descriptions
Professional Roles requiring advanced knowledge/skill and the exercise of a high level of discretion/judgement.	Judicial and Other Legal Professionals (Judges, Magistrates, Solicitors, Barristers, Legislators), High Level Corporate Head Office Management Workers (Company Secretaries, Corporate Treasurers, Chief Executives), Management Consultants, Actuaries, Mathematicians, Statisticians, Economists, Auditors, Accounting Professionals, Scientific and Technical Services Professionals (Scientific Researchers, Medical Laboratory Scientists, Agricultural and Forestry Scientists), Engineering Design and Consulting Professionals (Civil Engineering Professionals, Mechanical Engineering Professionals), Urban and Regional Planners, Architectural, Building and Surveying Professionals, Media Professionals, Visual Arts and Crafts Professionals.
General Admin/Clerical Includes a range of administration/ management roles that support agency operations.	Administrative and Support Services - Office Managers, Secretaries, General Clerks, Document Preparation Workers, Inquiry Clerks and Receptionists, Call or Contact Centre Information Clerks, Information Officers, Admissions Clerks, Medical Receptionists, Payroll Clerks, Financial Clerks, Insurance Clerks, Human Resource Clerks, Non-Strategic Head Office Roles.
Security Officers Includes Police Officers. For Prison Officers – see "Prison Guards".	Police Officers, Protective Service Workers, Security Officers and Guards, Alarm, Security or Surveillance Monitoring & Response, Building Caretaking (mainly security), Night Watchman, Event Security Guards, Crowd Controllers.
Prison Guards For Police Officers – see "Security Officers".	Prison Guards/Officers, Correctional Officers
<b>Teachers</b> For Sports Coaching – see "Other"	Primary School Teachers, Secondary School Teachers, Vocational Education Teachers, Special Needs Teachers, Tertiary Education Teachers, Education Aides, Early Childhood School Teachers, Adult, Community and Other Education, Arts Education, Physical Education Teachers.

Employee Type	Occupation Descriptions
Labourers Workers mainly performing low or semi-skilled manual work requiring no formal qualification. Excludes fully qualified Tradesmen.	Traffic Controllers, School Crossing Supervisors, Construction Labourers, Trades Assistants, Process Workers, Seasonal Labourers, Other Labourers.
Tradesmen Industry specific roles performed by workers with required formal qualification.	Plumbers, Electricians, Carpenters, Refrigeration and Air Conditioning Mechanics, Motor Mechanics, Other Tradespersons.
Equipment Operators  Excludes operators of vehicles, trains, boats, or aircraft – see "Travellers/Drivers".	Machinery Operators, Construction Machinery Operators, Stationary Plant Operators, Crane, Hoist or Lift Operators, Bulk Materials Handling Plant Operators, Weighbridge Operators, Forklift Drivers, Agricultural, Forestry and Horticultural Plant Operators, Train Controllers, Railway Signal Operators.
Travellers/Drivers  Roles that mainly involve the operation of vehicles, trains, boats, or aircraft.	Automobile Drivers, Bus Drivers, Rail Drivers, Tram Drivers, Delivery Drivers, Truck Drivers, Scenic and Sightseeing Tour Drivers, Marine Pilots, Aircraft Pilots.
Medical/Medical Support Roles that deliver/support the provision of health care to patients (except Nurses and Ambulance Officers).	Surgeons, Medical Practitioners, Medical Officers, Medical Assistants, Operating Theatre Technicians, Anaesthetists, Specialist Medical Practitioners, Allied Health Service Professionals, Psychiatrists, Psychologists, Occupational Therapists, Health Care Support Workers, Carers and Aides, Dental Practitioners, Health Therapy Professionals, Pathology and Diagnostic Imaging Services, General Practice Medical Services, Hospital Pharmacists, Specialist Physicians.
Nurses  Qualified nursing roles in a range of specialties.	Registered Nurses, Midwifery Nurses, Nurse Managers, Nurse Practitioners, Registered Nurses (Surgical), Registered Nurses (Community Health), Registered Nurses (Aged Care), Registered Nurses (Mental Health), Other Nursing Professionals.
Ambulance Officer  Qualified Ambulance Officer and Paramedic roles.	Ambulance Officers and Paramedics
Linen Services Mainly linen cleaning roles	Linen Laundry Workers

Employee Type	Occupation Descriptions
Hotel Services Roles that involve the provision of hospitality services.	Food and Beverage Service Workers, Kitchen Hands, Chefs, Accommodation and Hospitality Managers, Catering Services, Meal Services, Room Service, Caravan Park and Camping Ground Managers, Café/Restaurant/Takeaway Food Service Workers.
Cleaners  Mainly cleaning of building interiors. High Rise Exterior Window Cleaning or Abrasive Blasting of Exteriors should be included under "General Maintenance". For linen cleaning – see "Linen Service".	Hospital Cleaners, Office Cleaners, Commercial Cleaners, Industrial Cleaners, Carpet Cleaners, Domestic Cleaners, Vehicle Cleaners, Dry Cleaners, Laundry Workers (non-linen), Housekeepers.
General Maintenance Workers who perform a range of general repairs and maintenance to buildings (including exteriors), facilities, equipment or machinery operated by an agency	Maintenance Supervisors/Officers, Handypersons, Trade Overseers, Gardeners/Grounds Maintenance (non-natural areas), Greenkeepers (Sporting Grounds), Machinery & Equipment Repair/Maintenance Workers.
Park Ranger/Rural Workers involved in the management of agriculture, land, livestock, forestry & national parks.	Park Rangers/Field Officers, Bush Regeneration Officers, Conservation Officers, Farming Workers, Forestry Workers, Agricultural Pest or Noxious Weed Controllers, Animal Attendants and Trainers, Animal Control, Horticulturalist/Greenkeeper (natural areas), Arborists, Veterinarians, Nurserypersons, Livestock Farmers, Zookeepers.
Investigators Roles mainly involving the collection/recording of information in relation to a specific enquiry and reporting on findings.	Inspectors, Regulatory Officers, Insurance Investigators, Loss Adjusters and Risk Surveyors, Safety Inspectors, Other Investigators.
Other Roles that do not have a suitable category. Please provide detail on declaration.	Fire Fighters, Emergency Service Workers, Library Technicians, Sports Coaches, Instructors and Officials, Gallery or Museum Technicians, Curators, Ticket Sellers, Cashiers, Sales Assistants and Salespersons, Social/Welfare Workers, Tour Guides, Tourism and Travel Advisers, Lifeguards.